



# Texas Exemption Certificate

**Seller:** Southwestern Public Service Company D/B/A Xcel Energy  
790 South Buchanan Street  
Amarillo, TX 79101

Account name (account name per bill) \_\_\_\_\_

Service address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**Provide account number(s), premise number(s) and meter number(s)**

Account number(s) (for multiple accounts, staple additional listing signed by the customer to this form.) \_\_\_\_\_

Premise number(s) \_\_\_\_\_ Meter number(s) \_\_\_\_\_

Description of items to be purchased or on the attached order invoice:

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**Please complete only one section: A, B or C (as applicable)**

**Section A (Utility study not required for 100% nontaxable usage)**

**CHECK ONLY ONE:** Customer declares electricity is purchased 100 percent for the following nontaxable purpose:

- (1) Residential (apartment complexes and nursing homes - see Section C for predominant use if less than 100 percent for residential use)
- (2) Government entity
- (3) Exempt organization under IRC Code Section. 501 (c) (3), (4), (8), (10) or (19) – (MUST attach copy of Texas Comptroller letter of exempt status)
- (4) Exploring, producing or transporting material extracted from the earth
- (5) Agricultural/timber "original producer," including dairy or poultry operations, and pumping water for farm and ranch irrigation  
Ag/Timber Number \_\_\_\_\_ (MUST attach form 01-924 or 01-925) ; if meter is for barn, state exact exempt agricultural usage. No grain elevators.)
- (6) Electrical processes — electroplating, electrolysis, cathodic protection
- (7) Railroad — repair, maintenance or restoration of locomotives and trains (rolling stock)
- (8) 100 percent manufacturing, processing for fabricating personal property for sale, other than food for immediate consumption; grain elevators declare usage for manufacturing, processing or fabricating, not storage
- (9) Qualified data center — registration number \_\_\_\_\_ (MUST attach form 01-929)
- (10) Resale — sales tax permit number \_\_\_\_\_ State issuing permit \_\_\_\_\_ (MUST attach form 01-339)
- (11) Texas direct pay permit number \_\_\_\_\_ (MUST attach permit), permit holder agrees to accrue and pay tax directly to the Texas Comptroller

**Section B (Utility study not required – only for use by apartment complexes or cotton gins)**

- Customer declares electricity is used less than 100 percent, but more than 50 percent, for processing in a cotton gin; cotton gin is responsible for paying use tax on non-exempt usage

**Section C (Predominant use exemption)**

Customer declares electricity is used less than 100 percent, but more than 50 percent, for a nontaxable purpose and affirms that a valid and complete study has been performed which shows that \_\_\_\_\_ percent of electricity is used for the following nontaxable purposes:

**(CHECK ONLY ONE):**

- Manufacturing, processing or fabricating property for resale
- Residential apartment complex or nursing home
- Other nontaxable use (specify exact use) \_\_\_\_\_

To claim this exemption, the seal of a registered engineer **MUST** be affixed to this document

(Affix seal below)

**OR**

Attach a copy of a valid and complete predominant use study showing the percentage of electricity used for the nontaxable purpose, complete with either the seal of a registered engineer or the engineer's name, statement of having an engineering degree from an accredited engineering college, signature and date **AND** including a certification by an owner that all items using the utility service are listed and that the hours of use for each are correct.

**OR**

Attach a signed statement with an original signature from the owner of the business **AND** a person with an engineering degree from an accredited engineering college (please list college) that a valid study has been completed showing the claimed exempt percentage of electricity is used for the nontaxable purpose and that all items using the utility service are listed and that the hours of use for each are correct.

**Customer certification**

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

**Authorized signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Print name \_\_\_\_\_ Phone \_\_\_\_\_

Official title \_\_\_\_\_

Email \_\_\_\_\_

If signed by agent or other representative, Power of Attorney must be furnished.

Please submit your completed exemption certificate to Vertex, our service provider, via one of the following methods:

**Mailing Address:**

Vertex Inc.  
c/o Exemption Certificate Manager  
2301 Renaissance Blvd.  
King of Prussia, PA 19406

**Email address:**

xcelenergy4@vertexinc.com



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